Action Plan 17-by-17: Tezpur University

1. Approval of Swayam Courses

(i) The University shall arrange for approval of the Swayam courses in the Academic Council for formalizing the same.

2. Publicizing the Swayam Courses

(i) The Head of each academic department shall nominate a coordinator who will explore the possible Swayam courses that can be offered to the students in the next semester (Spring, 2018) and prepare the complete proposal for approval of the DAC and School Board for onward transmission to the Controller of Examinations (CoE), latest by 15 October, 2017.

(ii) The Deputy Librarian will assist the CoE in compiling the list of such courses proposed.

(iii) The Departmental Coordinators will arrange for publicizing the offered courses via the University website and social networking pages of the University.

3. Preparing New Courses

(i) The Deans of Schools and Heads of Departments shall encourage the faculty members for preparing new Swayam courses.

(ii) The Swayam course proposals earlier submitted by the University will be revisited and the proposers will be contacted if they are still interested to offer those courses.

(iii) A committee with the following officials may be constituted to prepare a proposal for a facility with a 'recording studio' and technical manpower for recording the Swayam course(s):

    a. Dean, Academic Affairs

    b. Prof. S. K. Behera

    c. Head, Dept. of MCJ

    d. Head, Dept. of CSE

    e. Head, Computer Centre

    f. Computer Engineer

    g. Mr. Manoj Deuri, Asstt. Prof., Dept. of MCJ

    h. Executive Engineer.

(iv) The Department of MCJ may be requested to arrange for recording of at least one or two Swayam courses until a formal recording studio materializes.

4. Retraining Teachers

(i) Awareness will be created for effective blended learning process. Senior Professors shall guide the younger faculty members.

5. Monitoring Cell

(i) A Digital Learning Monitoring Cell with the following members is proposed for reviewing the current use of these digital resources and suggesting ways to improve their utilization further:

a. Dean, Academic Affairs
b. All Deans of Schools
c. Registrar or his nominee
d. Librarian or his nominee
e. Finance Officer or his nominee

6. Swayam Prabha Channels

(i) Two sets of TV (large) and DD Dish will be procured and installed in the Central Library for maximum utilization by the students for viewing the Swayam Prabha channels.

7. Orienting the Teachers

(i) The Vice-Chancellor or his/her nominee, in their periodic interactions with the faculty members, may orient them for making effective use of these channels in teaching.

8. Joining the NDL

(i) The link for joining the NDL is to be placed in the front page of the Library website.

(ii) The Deputy Librarian is to check if all students have registered and if not, encourage for maximum possible registration.

(iii) The library may organize at least one awareness programme in a semester on effective use of e-library resources

9. Digitising the Libraries

(i) Most journals are to be e-subscribed by the library.

(ii) University publications like Annual Reports, Magazines and Newsletters are to be digitized.

10. Joining the NAD

(i) The University shall sign agreement for NAD with the National Securities Depository Limited (NSDL).

(ii) Certificate template of the University shall be created by NSDL in consultation with the University.

(iii) Certificate Data of 2015 to be sent to NSDL for final preparation of e- certificates.

11. Digital Campus

(i) Academic and administrative processes are to be computerized.

(ii) A committee may be constituted with the following members to explore for a total ERP solution for the University:

    a. Prof. Utpal Kr. Das

    b. Dr. Shailen Deka

    c. Dr. M. Eqbal

    d. Deputy Registrar (F)

    e. Assistant Registrar (GA)

    f. Computer Engineer

12. Smart Campus

(i) The University shall strive for efficient and economic use of resources like water, electricity and waste by employing latest technology.

(ii) Use of solar energy in generating and utilizing electricity is to be given more thrust.

13. Clean Campus

(i) Regular participation in Swachh Bharat Abhiyan programs with active participation of students and employees are to be ensured.

(ii) The present practice of maintaining the campus clean may be strictly followed.

14. National Digital Payments Mission

(i) Transition from a less cash mode to cash less mode is to be initiated.

(ii) Digital payment modes are to be introduced in all kinds of payments.

15. Unnat Bharat Abhiyan

    (i)   The current practice of village adoption and outreach activities are to be continued.

16. Innovation Drives

    (i)   The Dean, Research & Development shall coordinate with the Head, Centre for Innovation, Incubation and Entrepreneurship (CIIE) for innovation drives.

17. Plan for Future

    The 3 Year Action Plan, 7 Year Strategic Plan and the 15 Year Vision are attached as *Annexure – A*.

Annexure – A

Plan for Future

(i) 3 Year Action Plan

1	Buildings proposed	2017-18	2018-19	2019-20
	School of Engineering	3	2	Residential quarters Nursing Library and Information Sciences and others
	School of Science	1	2	
	School of Humanities and Social Sciences	1	2	
	School of Management Sciences	1	2	
	Hostels	3		
	Lecture Theatre Complex	-	1	
2	Campus development	Sewage treatment plant and Drainage Waste disposal Cycle stand	Water treatment plant Stadium	Internal roads Electrification
3	Fund for library			
	Central Library	40%	30%	30%
	Departmental Library	40%	30%	30%
4	Equipment: 04 Schools and Centres	60%	25%	15%
5	New Research Activities 04 Schools	SoE-4 SoS-3	SoE-3,SoS-2, SoHSS-5, SoMSc-1	SoHSS-5, SoMsc-1
6	New Extension and outreach activities -- 14 departments and centres			Page **5** of **6**

7	ICT Requirements	60%	30%	10%
8	IQAC	40%	30%	30%
9	Jubilee grant	Silver Jubilee Convention Hall	Renovation of academic bldgs	Renovation of academic bldgs
10	Student Amenities	Multipurpose indoor hall	Multipurpose indoor hall	Gymnasium Hall

(ii) 7 Year Strategic Plan

Sl. No.	Action Plan	Objective
1.	To develop the proposed Jonai Campus of TU at Jonai in the Dhemaji district of Assam.	To usher in a era of overall development through education in this border area of Upper Assam.
2.	To create Centre for Skill Development	To enhance the employability of local youths and encourage entrepreneurship.
3.	To contribute enhance the national GER by increasing intake	To widen the horizon of opportunities
4.	To create a Centre for South East Asian Studies	1. Cultural exchange; 2. To study the feasibility of mutual trade and commerce through skill development
5.	To tap the natural resources of the North East India by creating relevant departments/centres	The enormous natural resources of NER will be appropriately tapped.

(iii) 15 Year Vision

Sl. No.	Action Plan
1.	To see Tezpur University as one of the most preferred destinations of students and faculty in India and beyond for higher education and research
2.	To nurture Tezpur University as one of the top 50 universities of the world.
3.	To see TU as a major catalyst for socio-cultural and intellectual development of the region contributing to the overall development of the nation.
4.	To make meaningful contribution to overcome the major recurrent natural calamities like flood and earthquake in the NE Region through relevant research and innovations.
5.	To focus on area-specific research aimed at meeting the nation's needs.