



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY

(केंद्रीय विश्वविद्यालय / A Central University)

कुलाध्यक्ष का सर्वोत्तम विश्वविद्यालय पुरस्कार, 2016 Visitor's Best University Award, 2016

कुल सचिव का कार्यालय / OFFICE OF THE REGISTRAR

तेजपुर-784028 :: असम / TEZPUR-784028 :: ASSAM

F.35-2/2018(GA-I) / 1858-A

Dated: 07/08/2018

Short Quotation Notice

Sealed quotations are invited from reputed printing press/agencies for printing University Newsletter 2018 as per following details:

- | | |
|-------------------------------|---|
| 1. Description of Work/ JOB : | Printing of " Tezpur University NEWSLETTER |
| 2. Number of copies : | 1500 copies |
| 3. Size : | ¼ Demy (28 x 21.5 cm) |
| 4. Number of Page : | Colour Cover Page - 4 pages
Colour Content Page - 16 pages |
| 5. Paper quality : | Cover - 170 GSM, DEMY 1000 Sheets
Inside - 170 GSM, DEMY 4000 Sheets |
| 6. Colour : | 4 Colour |
| 7. Finishing : | Creasing & Binding of 1500 copies |
| 8. Quality : | Best quality print with matt finish. |

It is requested to quote rate for per copy as well as per inside pages (Black & White, Coloured & Photograph).

Terms & Conditions:

1. The University reserves the right to accept or reject any or all the quotations without assigning any reason thereof.
2. Quotations has to be submitted along with a non-refundable quotation fee of Rs. 500/- through DD in favour Registrar, Tezpur University, payable at Tezpur.
3. Payment for the work will be released after completion and delivery of Newsletter.
4. Delivery to be made free of cost.
5. The number of inside pages may vary.

Quotation to be submitted within **14 days** from issue of this notice. Quotation in sealed envelope is to be super scribed as "Quotation for TU Newsletter 2018". The quotation may be addressed to "Public Relations & Information Officer, Tezpur University, Administrative Building, Napaam. Assam-784028

Hridoy Saikia
Joint Registrar (GA)

Copy for information to:

1. Webmaster, Tezpur University for uploading the notice in the website
2. Chairperson, Media Cell
3. Concerned file

Joint Registrar (GA)