



तजपुर विश्वावद्यालय / TEZPUR UNIVERSITY

(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)

(A Central University established by an Act of Parliament)

कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR

नपाम::तेजपुर-784028::असम

NAPAAM::TEZPUR-784028::ASSAM

NOTICE INVITING QUOTATIONS (NIQ)

Online Tenders in 02 bid System (Technical and Financial) are invited through GEM, from reputed manufacturers/authorized dealers for supply and installation of **Glove Box** for the PURSE- DST project of Prof. Utpal Bora, Chemical Sciences. **(Detail Technical Specifications/Compliance Sheet of the above stated items are uploaded/attached separately at Annexure-I).**

Please read the NIQ document carefully before participating in the bid. It shall be deemed that submission of bid by the bidder has been done after careful study and examination of the NIQ terms with full understanding to its implications. Any lack of information shall not, in any way, relieve the bidder of its responsibility to fulfill its obligations under the Bid.

The University will reject a proposal for award if it determines that the bidder recommended for award, has engaged in corrupt or fraudulent practices in competing for, or in executing, the Purchase Order. Fraudulent Practice means a misrepresentation of facts in-order to influence a procurement process and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive Tezpur University of the benefits of free and fair competition. Corrupt Practice means offering, giving, receiving, or soliciting of anything of value, pressurizing to influence the action of a public official in the process of this purchase execution.

For any queries /doubt please contact the Store & Purchase Section (e-mail snp@tezu.ernet.in)

General Information about the NIQ

Last date and time for submission of Bids: As in GEM Bid

Date and Time of opening of Bids: As in GEM Bid

GENERAL TERMS & CONDITIONS:

1. The items as desired to be procured through this bid are supplementary to each other and in the execution of the project in its entirety; as such, interested participants may note that they are to quote for all the items as desired to be procured through this bid.
2. **Rates:** Rates quoted should be on **FOR Tezpur University, Napam, Tezpur, Door Delivery Basis**, for indigenous items and **CIP Tezpur University, Napam, Tezpur or Delivered Duty Paid**, for imported item. Failure to comply with this term may lead to rejection of the quotation/bid.
3. **Quotations should be accompanied by:**
 - i) An **EMD (in the form of Demand Draft) for 74,800/- (Rupees Seventy-Four Thousand Eight Hundred only)** drawn in favor of "**The Registrar, Tezpur University**", payable at Tezpur. **No request for consideration of earlier deposited EMD will be considered.**
 - ii) **Bidders who are MSME/NSIC registered** need to furnish a "**Bid Security Declaration**" (format enclosed at Annexure-III) **in lieu of EMD** accepting that if they withdraw or modify their bids during the period of validity etc., they will be suspended for a **period of Three (03) years** from participating in any future bid invited/published by Tezpur University. Bidders who are MSME/NSIC registered seeking exemption from payment of **Earnest Money Deposit (EMD)** are to submit valid documents in support of their claim. Bidders seeking exemption are asked to clearly mention the category under which the exemption is claimed. The category of exemption under MSME/NSIC will be strictly adhered to.
 - iii) **The original copies of the EMD/Bid Security Declaration (Annexure-III) should be deposited/submitted/reach the office of the undersigned before opening of the Bids in an envelope superscribed as "Quotation/Participation Fee and EMD for Bid No. (State the Bid No. generated by GEM) addressed to the Deputy Registrar-S&P, Tezpur University. Failure to do so may result in rejection of the bid.**

Aa



तेजपुर विश्वावद्यालय / TEZPUR UNIVERSITY

(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)

(A Central University established by an Act of Parliament)

कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR

नपामः:तेजपुर-784028::असम

NAPAAM::TEZPUR-784028::ASSAM

4. Bidders are to ensure that they are GST compliant and that their quoted tax structure/rates are as per GST law. The rates should be exclusive of taxes, and the applicable tax percentage should be clearly indicated. Financial/Price Bid format where taxes cannot be mentioned separately. In such cases, the percentage of taxes applicable should be mentioned in the Technical Bid document.
5. Applicable levies, surcharges, and discounts should be clearly indicated item-wise.
6. The Data Sheet/catalogue of the product(s) offered in the bid is to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered.
7. **Validity of Quotation:** Quoted rates must be valid for at least **180 days** from the last date of submission of quotation.
8. **Bidder financial standing:** The bidder should not be under liquidation, court receivership, or similar proceedings and should not be bankrupt. Bidder to upload undertaking to this effect with the bid.
9. **Manufacturer authorization:** Wherever Authorized Agency/ Distributors/Partners are submitting the bid, Manufacturers Authorization Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail ID, and Phone No. required to be furnished along with the bid. The authorization must be addressed to the buyer, and the bid should be specific to OEM.
10. **Bidders Turn Over Criteria:** The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution/incorporation of the bidder is less than 3 years old, the average turnover in respect to the completed financial years after the date of constitution shall be taken into account for the criteria.
11. **OEM Turn Over Criteria:** The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution/incorporation of the OEM is less than 3 years old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for the criteria.
12. **Basis of Evaluation:** Evaluation will be initially done based on the technical specifications as specified in the tender notice. A technical presentation may also be required to be given by the eligible bidders. Accordingly, Financial bids of the technically qualified bidders will be opened.
13. **Literature a must (wherever applicable):** All the quotations must be supported by technical leaflet/literature and the specifications mentioned in the quotation must be reflected/ supported by such technical leaflet/ literature. The model and specifications quoted should **invariably be highlighted** in the leaflet/literature for easy reference.
14. **Dealership Certificate (wherever applicable):** Dealers or Agents quoting on behalf of Manufacturer must upload valid dealership certificate. OEM should have service centres all across Assam, toll free number, Service Matrix & SLA needs to be furnished. Product datasheet, user manuals & brochures etc. need to be furnished against the technical parameters & the same should be available with OEM website.
15. **Quality Certificates:** Valid certificate to prove that the products are genuine and of international standard, as mentioned below, must be uploaded: (a) Manufacturer's certificate; (b) ISO certificate.
16. **Genuine Pricing:** Vendor is to ensure that quoted price is not more than the price offered to any other customer in India to whom this item has been sold, particularly to Universities/IITs/Institutes and other Government Organization.
17. Installation, demonstration, and training-sessions should be conducted/imparted by the selected bidder/OEM for the delivered equipment as well.
18. **PENALTY FOR DELAYED DELIVERY:** The date of delivery should be strictly adhered to. In the event of delayed delivery, installation & commissioning, the vendor shall be liable for a penalty deduction as per prevailing rule.
19. The University is exempted from paying Custom and Excise duty.
20. Warranty/Guarantee (for a period of 03 years) should be specifically mentioned in the quotation.
21. Irresponsive/incomplete quote will be rejected.

AG



तेजपुर विश्वावद्यालय / TEZPUR UNIVERSITY

(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)

(A Central University established by an Act of Parliament)

कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR

नपामः:तेजपुर-784028::असम

NAPAAM::TEZPUR-784028::ASSAM

22. No Advance payment will be made.
23. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
24. Quoted price should be inclusive of delivery up to Tezpur University, Tezpur.
25. Applications for release of **EMD** should be submitted to the **Deputy Registrar-S&P**.
26. Apart from the above terms and conditions the University has the right to include any other terms and conditions as and when felt necessary.
27. **Performance Bank Guarantee amounting to Three (03) % of the order value needs to be submitted in the form of a Bank Guarantee in favor of "The Registrar, Tezpur University" on or before the final settlement of the bill. The Performance Bank Guarantee must remain valid for the entire warranty period (if selected) plus 60 (sixty) days.** No interest shall be paid on the Performance Bank Guarantee.
28. **Conditional tenders not acceptable:** All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Printed conditions mentioned in the tender bids submitted by vendors will not be binding on Tezpur University.
29. **Enquiry during the course of evaluation not allowed:** No enquiry shall be made by the bidder(s) during the course of evaluation of the tender till final decision is conveyed to the successful bidder(s). However, the Purchase Committee or its authorized representative (Tezpur University) can make any enquiry/seek clarification from the bidders. In such a situation, the agency shall extend full co-operation. The bidders may also be asked to arrange demonstration of the offered items, in a short period notice, as such the bidders have to be ready for the same.
30. The bidder must submit customer satisfactory certificate of installation and commissioning of similar instrument delivered to other organizations/institutions.

Termination for default: Default is said to have occurred.

- a. If the product or any of its component is found having poor workmanship, faulty designs, poor performance and bad quality of materials used.
- b. If the agency fails to deliver any or all of the services within the time period(s) specified in the purchase order or any extension thereof granted by Tezpur University.
- c. If the supplier fails to perform any other obligation(s) under the contract.
- d. Under the above circumstances Tezpur University may terminate the contract / purchase order in whole or in part and forfeit the EMD/PBG as applicable. In addition to above, Tezpur University may at its discretion also take the following actions: Tezpur University may procure, upon such terms and in such manner, as it deems appropriate, goods similar to the undelivered items/products and the defaulting supplier shall be liable to compensate Tezpur University for any extra expenditure involved towards goods and services obtained. Besides, the Vice-Chancellor, Tezpur University, and reserves the right to impose any other form of penalty as deemed fit including blacklisting of the vendor.

31. Selection criteria:

i. Evaluation Criteria:

To ensure that each bidder has the necessary qualifications and resources to fulfil its obligations under the contract, the following criteria shall be evaluated. The Eligibility, Financial, Experience & Support criteria should be passed before the technical criteria. Technical criteria will be evaluated and ranked by the award of "ACCEPT" and/or "REJECT". Only the "ACCEPTED" vendors will be considered for opening of price bid. The evaluation will be done based on the total value-wise evaluation. In case, a joint venture makes a bid, any one of the members of the joint venture needs to be qualified for each of the criteria mentioned below.

- ii. The L-1 will be selected based on the price of basic equipment and selected accessories as per order of priority.

AG



तजपुर विश्वावद्यालय / TEZPUR UNIVERSITY

(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)

(A Central University established by an Act of Parliament)

कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR

नपामः:तेजपुर-784028::असम

NAPAAM::TEZPUR-784028::ASSAM

Eligibility Criteria:

- a. The bidder or the OEM should not be blacklisted by Tezpur University or any other Educational /R&D/ PSU/ Govt organizations. A certificate or undertaking to this effect must be submitted.

iii. Technical Criteria

Technical bids will be evaluated and ranked by the award 'Accepted' & 'Rejected'. The price bids of Accepted vendors would then be considered by the concerned Purchase Committee of the institute.

Delivery Period

32. The delivery installation and commissioning should be completed within **45 Days** of the award of BID without any deviation.

AC
18/3/26

Deputy Registrar (S&P)
Tezpur University



तेजपुर विश्वावद्यालय / TEZPUR UNIVERSITY

(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)

(A Central University established by an Act of Parliament)

कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR

नपामः:तेजपुर-784028::असम

NAPAAM::TEZPUR-784028::ASSAM

Annexure-I

Tender Specifications of Glove box

Number of ports: Two

Box Dimension and Materials:

1. Attainable purity: < 1ppm for both O₂ and H₂O
2. Minimum Inner box dimensions: 1200 mm x 890 mm x 750 mm (LxHxD)
3. The window materials should be impact-resistant polycarbonate (thickness is at least 10 mm).
4. Main body must be SS304 or SS316 brushed stainless steel, at least 2.5 mm thick. Inside brushed finish and outside white color powder coating.
5. The trays, rails and other components in the ante-chambers should also be of SS304 or SS316 of brushed stainless steel.
6. We strongly prefer a system in which the space underneath the glove box is empty.
7. Need a modular system that can be expanded further. The side-panels must be removable to accommodate future expansions.
8. Height adjustable box stand with SS304 material with wheels and locking mechanism.
9. Height adjustable, anti-corrosion Stainless Steel shelves (3 numbers) mounted on rear panel
10. Box light: Fluorescent lamp/LED
11. The system must have at least 1 electrical feedthrough with 15 A connector that are compatible with 220 V – 240 V supply.
12. The box should have at least 4 KF-40 feedthroughs or higher
13. Environment: Nitrogen, Argon must be possible
14. The leak rate (ISO compliant) should be less than 0.05 V%/hour under both Oxygen and Pressure change method: (leak rate certificate should be enclosed)

Main Antechamber

1. The glove box must have one large ante-chamber. Material SS304 stainless steel, at least 2.5 mm thick
2. The ante-chamber should be cylindrical with a minimum diameter of 390 mm and a minimum length of 600 mm.
3. Inside should be brushed finish
4. Must have Stainless steel sliding tray for material transfer, minimum dimension: 570 mm x 275 mm (L x W)
5. Aluminum anodized door 10mm thickness
6. The chamber must have an Automatic PLC controlled evacuate and purge system with pressure gauge.
7. Monometer may be analog/digital display, vacuum/refilled process.
8. Door closing mechanism with spindle handle for one hand operation

Mini antechamber

1. The box must have one mini antechamber. The ante-chamber should be at least 150 mm in diameter and 400 mm in length.
2. The ante-chamber should have a tray to enable sample transfer.
3. The chamber must have a manual pump and purge system: with pressure gauge, manual valve and connection to vacuum pump.
4. The antechamber should have doors that can seal the antechamber for evacuation.
5. Vacuum manometer: Must be equipped with a 3-way valve control filling and vacuum by manual operation.

ASB



तेजपुर विश्वावद्यालय / TEZPUR UNIVERSITY

(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)

(A Central University established by an Act of Parliament)

कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR

नपामः:तेजपुर-784028::असम

NAPAAM::TEZPUR-784028::ASSAM

6. Position of the ante-chamber not more than 1/3 inside and 2/3 outside.

Gas purifier

1. Main purifier valves should be of electro-Pneumatic type
2. Single Column Gas purification system 7-inch Siemens touch screen HMI, remote and graphical PLC controller with Auto-regeneration
3. Glove box should have at least one independent purifier capable of purifying the glove box ambient to attain a purity of <1 ppm H_2O and O_2 .
4. The removable capacity should be a minimum of 41 liters for oxygen and at least 1400 grams for moisture. Specification sheets or data sheets attesting to this must be provided.
5. The purifier should be fully regenerable with an automatic/programmed control using forming gas (10% H_2 or lower) or Ar or N_2 .
6. The gas circulation blower should be capable of a circulation rate of at least 100 m³/hour. The maximum and minimum circulation rates of the blower should be provided and should work without any heat exchanger.
7. The blower speed should be dynamically controlled via program logic based on the moisture and oxygen content in the glove box, to make the blower operation power efficient. Implementation diagrams or specifications that prove this is possible must be provided.
8. The purifier loop must have at least two H14/H13 dust filters (HEPA or ULPA filters) - one for filtering inlet gas (nitrogen or argon) and one for filtering the box ambient before it goes out to the gas circulation system.
9. Oil bubblers should not be used in any of the gas circulation lines. The mechanism for pressure regulation should be clearly mentioned.
10. No component in the gas circulation line (except for the vacuum pumps) should use oil or oil containing parts.
11. Eco Mode Operation
12. Auto purge with time sequence or ppm of O_2 and H_2O

Regenerable type Solvent Absorption Unit

1. It should be capable of absorbing volatile organic solvents like DMF, THF, methanol, toluene, IPA, acetone, DMSO, acetonitrile etc.

Gloves and Glove Port Covers

1. Glove Ports: Delrin (POM) Natural white/PP or Al with anti-corrosion coating. Preferable is Delrin (POM)
2. The size of glove port should be at least 9" in diameter
3. The glove ports should be O-ring sealed against the gloves.
4. Must include at least one glove port cover.

Box pressure

1. Box pressure in the range of -15 to +15 mbar should be controllable automatically (via programmatic logic)
2. The desired pressure should be settable via the touch panel interface. Touch panel implementations showing this should be provided. A copy of relevant documentation from the user manual should also be provided.
3. A foot pedal for controlling box pressure should be provided

Am



तेजपुर विश्वावद्यालय / TEZPUR UNIVERSITY

(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)

(A Central University established by an Act of Parliament)

कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR

नपामः:तेजपुर-784028::असम

NAPAAM::TEZPUR-784028::ASSAM

Vacuum Pump

1. Rotary vane pump with 17 m³/h rate with oil mist filter and automatic gas ballast control (Pump must be from globally well-known and reputed brand like Edwards /Pfeiffer etc.)
2. Vacuum pump capable of auto on and off when antechamber is not in use.

Sensors

1. A solid-state oxygen sensor capable of measuring oxygen levels from 0.1 ppm to 1000 ppm or higher.
2. A solid-state moisture sensor capable of measuring moisture levels from 0.1 ppm to 1000 ppm or higher.
3. PLC controlled operated via touch panel.

Programmatic Logic Control

1. Glove box should be controllable with independent and fully integrated Siemens programmatic logic control (PLC), with a touch panel interface
2. The touch panel interface should serve as a central control unit for all glove box functions and procedures.
3. Graphical display of the box pressure, O₂ and moisture levels should be available in the touch panel interface.
4. Automatic Box purge should be possible via PLC.
5. PLC should trigger an automatic box purge either due to high O₂ or moisture or both in the glove box or an automatic timer option to trigger box purge at a pre-set time for a pre-set duration. Continuous purging till the set point is reached
6. Gas (argon or nitrogen) flow rate of 200 liter/min or greater during purging should be possible.
7. The O₂ and moisture trigger set-point range for automatic box purging should be between 10-999 ppm. Touch panel implementations showing this should be provided. A copy of relevant documentation from the user manual should also be provided.
8. Alarms and reminders are required for maintenance.
9. Touch panel implementations showing this should be provided. A copy of relevant documentation from the user manual should also be provided.

Accessories and consumables with glove box

1. Extra 1 pairs of (Butyl, 04 mm thick, size L= 220 mm, anatomical with O - rings) glove are to be provided.
2. Extra one O-ring for glove is to be provided
3. Extra one O-rings for Mini and Main antechamber is to be provided
4. One Gasket Flat for the mini ante-chamber to be provided.
5. Extra 6 kg activated carbon is to be provided
6. UHP Grade Argon Cylinder with Gas – 2 No's
7. SS Argon Regulator – 1 No
8. Regeneration cylinder with Gas – 1 No
9. Regulator for Regeneration cylinder - 1 No
10. 5 KVA UPS with 1h backup
11. Magnetic stirrer with temperature control – 1 No (globally reputed brands like IKA, Heidolph)
12. 4 digit Weighing Balance - 1 No (globally reputed brands like Sartorius, Mettler)
13. Swagelok Cell 2 Leads – 7 No
14. Swagelok Cell 3 Leads – 3 No

A03



तेजपुर विश्वावद्यालय / TEZPUR UNIVERSITY

(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)

(A Central University established by an Act of Parliament)

कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR

नपामः:तेजपुर-784028::असम

NAPAAM::TEZPUR-784028::ASSAM

14 Maintenance Kit (including cleaning brush and tray/ storage bins should be supplied for inside racks.)

Warranty and AMC

Three years of onsite comprehensive warranty for the entire system after successful installation and commissioning.

Acceptance

1. Manufacturers must have supplied minimum 25 glove boxes of any model with purifier and sensors especially in reputed research institutes (Like IISc, IISER, IIT, NIT) and should have satisfactory performance at purchaser's site in last 5 years.(Installation report should be submitted)
2. Manufacturer should have minimum of 5 years of experience in manufacturing glove boxes and purifiers
3. Vendors are required to provide brochures / datasheet while complying the technical specifications.
4. Vendor must be able to perform factory acceptance testing of the product and demonstrate all the features prior to the dispatch.
5. Previous installations can be used by the committee to disqualify vendors with a poor track record of service, build quality, system performance or poor availability of spares.
6. Institute will expect acceptance tests post installation. Inability to pass these tests will be counted as a technical failure and breach of contract.
7. Maintain <1 ppm of H₂O and O₂ for 24-hour period after installation.
8. Training/demonstration session should be conducted during installation

Delivery and installation

The glove box with all the accessories and consumables must be delivered at Tezpur University, Assam, 784028. Installation should be done free of cost. The vendor should provide any spare parts, consumables or accessories required for the installation of the instrument free of cost.

Common Terms and conditions	
Name of the original manufacturer	
Model	A catalogue of the model has to be submitted. The catalogue should be available online (proper and workable online line link should be provided)
Essential criteria for Manufacturer.	The Manufacture must have satisfactory user report for any similar product from any department of Tezpur University (if supplied) and in Northeast India duly signed by the related PI or HoD as applicable. This has to be submitted along with the Tender quote.
User List	User List of the same model to be supplied should be provided
Warranty	The supplier shall provide a warranty for three years covering all parts of equipment.
Training & Application Support	A thorough technical training (minimum 7 days) in analyzing and troubleshooting must be provided by the qualified service engineers & application support team; at On-site free of cost. Onsite demonstration and training for the faculty/scientists must have to provide periodically for handling of the system and its application as per requirement without any additional cost during warranty period.

Aor



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY

(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)

(A Central University established by an Act of Parliament)

कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR

नपामः:तेजपुर-784028::असम

NAPAAM::TEZPUR-784028::ASSAM

Supporting documents	Supporting documents for each and every climbed point much be provided with exact reference page number of the Catalogue. Any claim without proper catalogue reference (with page number) will be rejected.
Delivery and installation	With all the accessories and consumables must be delivered at Tezpur University
Price	Price needs to be quoted as total door delivery including all taxes, insurance charge and/or any liquidity charge
Spare parts availability	The availability of the spare parts needs to be guaranteed at least upto 10 years beyond the installation date.
Certificate	Original Equipment Manufacturers (OEM) or Authorized dealership certificate must be provided
Consumable	The suppler must provide required consumables for trouble free operation of the instrument.

AA



तजपुर विश्वावद्यालय / TEZPUR UNIVERSITY

(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)

(A Central University established by an Act of Parliament)

कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR

नपामः:तेजपुर-784028::असम

NAPAAM::TEZPUR-784028::ASSAM

Annexure-II

List of Enclosures to be submitted with the Bid Document

Sl.	Type of Document	Submi	Page
1.	Bidders Office Address (with mobile No. and e-mail)	Yes/No	
2.	PAN Card	Yes/No	
3.	GST Certificate	Yes/No	
4.	Valid Trade License/ Registration Certificate	Yes/No	
5.	ITR Returns (Last 03 Financial Years)	Yes/No	
6.	Declaration of Non-Blacklisting	Yes/No	
7.	Acceptance to Tender Condition	Yes/No	
8.	Technical Specifications and Compliance Sheet including model supported by leaflet	Yes/No	
9.	Audited Balance Sheet certified by CA for last 03 yrs. *	Yes/No	
10.	Annual Turnover (last 03 Financial Years) *	Yes/No	
11.	Proof of Experience *	Yes/No	
12.	Earnest Money Deposit *	Yes/No	
13.	Bid Security Declaration Form*	Yes/No	
14.	MSME / NSIC (* exempted for those who are MSME registered)	Yes/No	
15.	ISO Certificates (wherever applicable)	Yes/No	
16.	Address of After Sales Support /Service Centres (wherever applicable)	Yes/No	
17.	Dealership Certificate/Authorization Certificate (wherever applicable)	Yes/No	
18.	MII Declaration (wherever applicable)		
19.	Escalation Matrix	Yes/No	
20.	Product Datasheet, User Manual and brochure in support of technical parameters	Yes/No	
21.	Certification for Genuine Pricing	Yes/No	

N.B: (*) denotes exemption of documents for MSME registered bidders as shown above at Sl. 14 against MSME clause.



तजपुर विश्वावद्यालय / TEZPUR UNIVERSITY

(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)

(A Central University established by an Act of Parliament)

कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR

नपामः::तेजपुर-784028::असम

NAPAAM::TEZPUR-784028::ASSAM

Annexure-III

(To be submitted on Company's/Firm's Letterhead signed and sealed)

Bid-Security Declaration Form

Date: _____

Bid No. _____

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of three year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

(a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

(b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration).

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of: (insert complete name of Bidder) Dated on

_____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid).